

2016 Eurodesk Brussels Link Internship

With a network of national coordinators connected to over 1000 local information providers and partners in 34 European countries, Eurodesk is one of the main source of information on European policies and opportunities for young people and those who work with them. Eurodesk Brussels Link coordinates the activities of national partners, who operates within the EU's new Programme Erasmus+. The network also updates and manages content on the European Youth Portal.

Eurodesk Brussels Link is seeking one (1) **communication intern with knowledge of graphic design**. The intern will assist the communication officer in carrying out communication campaigns and turning concepts into visual assets.

This internship is an excellent opportunity to participate in all stages of content creation from inception to publishing. Proposed length of internship is **six (6) months**.

Tasks

- Copywriting texts for communication materials
- Able to initiate innovative designs/ideas for communication materials and campaigns
- Assist in monitoring the developments of ongoing projects
- Assist in designing visual assets such as posters, banners, flyers etc.
- Assist in writing newsletters and designing the layouts of them
- Supporting Eurodesk's presence on social media sites including Twitter, Facebook, and LinkedIn
- Assist in running surveys to improve services
- Other duties as directed by the director of the office

Profile and skills required

- An academic background in communication, graphic design or equivalent is requested;
- Excellent writing/editing skills in English;
- Excellent visual skills with a lot of creativity;
- Good knowledge of Adobe InDesign, Illustrator and Photoshop is a plus;
- Interest in youth policy and youth related issues;
- Able to work in a fast-paced, deadline-driven, international environment;
- Have a valid work permit for Belgium.

Conditions

An agreement will be made according to the Belgian Convention d'immersion professionnelle contract. The trainee receives a monthly allowance. The traineeship is on a full time basis in line with the regular working hours of Eurodesk Brussels Link (38h/week).

Applications

If your profile matches the requirements, **please send your CV and a concise application letter (max. 1 page) in English to: internship@eurodesk.eu**. Deadline to apply: **21 August 2016**.

A pre selection on-line test will take place on 24-25 August 2016. Interviews will take place on 26 August 2016 in Brussels or online.

The successful candidate should be available to start work on the 05 September 2016.

Please note that only candidates short-listed for interviews will be contacted.